Office use only
Date Received
Time Received
Lottery Number
Date Offered
Date Accepted
Date Declined

School of Dreams Academy P.O. Box 3439 1800 Main St. NE Suite 250 Los Lunas, New Mexico 87031 PHONE: 505-866-7632 FAX: 505-866-0780

Application 2010-2011

We are now accepting Application Forms for the 2010-2011 school year. Please fill out this form and send or deliver to the address above. If the number of applicants exceeds the limit, a lottery will held.

Please note: The lottery does not guarantee admission; it determines preference in filling available openings based upon order in which the names are drawn. Incorrect information can result in disqualification.

Student Name:			Male		Female
Date of Birth:	Home Phone: Cell Phone:				
Student Mailing Address:					
Student Home Address:					
E-mail:	2010-2011 Grade Lev	vel: 7 <sup>th</sup>	_8 <sup>th</sup>	_9 <sup>th</sup> _	10 <sup>th</sup>
Mother/Guardian Name:			-		
Home Phone(day):	Home Phone (eve):				_
E-mail:	Fax:				
Father/Guardian Name:					
Home Phone (day):	Home Phone (eve):_				
E-mail:	Fax:				

### School of Dreams Academy ENROLLMENT POLICIES

The School of Dreams Academy Governing Council reserves the right to enroll students in a manner that best serves the interest of SODA, as shall be determined solely by the Governing Council.

## Number of Students

The SODA Governing Council will determine the number of students in each class or grade. The SODA Governing Council, in accordance with the terms of their charter, shall determine the total enrollment of SODA.

## **Enrollment**

The parent or guardian of the child or children who are applying for enrollment must make all applications for enrollment. Applications will be accepted for one grade only.

## <u>Lottery</u>

The deadline(s) for application for participation in enrollment lottery's are outlined in the School of Dreams Application Process and will be strictly adhered to for each enrollment period. All applications must be physically in the School of Dreams Academy office, and logged in, by the specified date(s) and time(s) for each enrollment period. Lotteries will beheld at 4:00 P.M. on the specified Saturday(s) to select students and establish waiting lists.

## Waiting List

Waiting lists do not transfer from year to year. SODA will not maintain a waiting list for students who wished to be admitted in future years. You <u>must reapply every year</u>. Students who are not initially selected for enrollment will be placed on the SODA waiting list according to grade. Separate waiting lists will be maintained for each grade.

All students who apply for enrollment after the lottery are added to the waiting list in the order in which their applications are received. If an applicant from the waiting list is offered the position and does not accept the position offered, they will then be placed at the bottom of the waiting list or if requested, dropped from the waiting list.

# **Confirmation of Enrollment**

Students must confirm, in writing, their enrollment by the date indicated on their notification of admission. Students who do not properly confirm their enrollment by the date and time indicated will be dropped from the admission list or placed at the end of the waiting list. Parents or guardians of the applicant are responsible for maintaining the information on the enrollment application and must notify SODA, in writing of any change of address, telephone number, or other information necessary for SODA to contact the applicant. SODA is not responsible for maintaining information or continuing any search.

If the school cannot contact an applicant to confirm enrollment or notify they are to be moved from the waiting list to the admissions list, then the applicant may be dropped from the admissions list or waiting list. Applicants must confirm enrollment within three (3) school days from initial contact from the school at which time, non-confirmed students will be dropped from the admissions or waiting list.